ACHARYA BANGALORE B SCHOOL
Department of Computer Science
Procedure for Academic –Administration
ACADEMIC PLANNING 2019-20 ODD SEM

STEP 1:

- ➢ Collect the syllabus
- ➢ Get Academic calendar of Events from Bangalore University
- ➢ Update the faculty list with qualification, experience, research papers, conference /seminars attended in last six months students guided for projects /M.Phil./PhD during last six months, papers published, research projects submitted.

STEP 2:

- ➢ Allot subjects to faculty and prepare the schedule indicating the details of subject code, unit numbers, etc.
- ➢ Prepare the schedule for National conference on them of Industry 4.0

STEP 3:

- ➢ Each faculty has to prepare the course files with the following item.
  - Individual syllabus copies of the specific subject being handled by the faculty Lesson plan
  - Lesson plan for their respective subject with specifics of each topics supposed to be delivered in each lecture hour
  - list of assignments topics to be given to the students based on its importance both in terms of content and exam point of view
  - List of guest lecture to be arranged on the difficult topics as per the syllabus subjects, and Current trends in Information Technology
  - Industrial visits are planned and to be organized for our students like Infosys, KSNDMC, RBI, IIITB Bangalore.
  - Notes to be prepared and shared to students for every subject with highlights on important topics with regards to examination
  - Internal exam to be conducted in the month of September
  - Previous year Question papers to be circulated and discussed with students. Students are expected to practice and get well versed with the old question papers.

- List of reference books to be recommended for students specific to each subject by the university.
- Co-curricular activities related to environment awareness and marathon to be organized

STEP 4:

Prepare the schedule for Internal Assessment Exams.

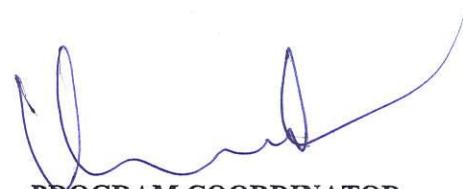Prepare the schedule for list of Guest lecturers.

Prepare the schedule for Industrial visit.

STEP 5:

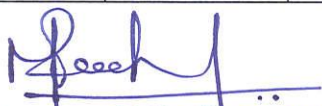Prepare the general time table and faculty time table.

STEP 6:

Update the six month planning sheet.

PROGRAM COORDINATOR

HEAD OF THE DEPARTMENT
Department of Computer Sciences
Acharya's Bangalore B –School
Bangalore-560 091

△△△ Acharya Bangalore B-School
Department of Life sciences
ACADEMIC ADVISORY MEETING DURING 2017, 2018, 2019, 2020 & 2021

Sl. No.	Course	Academic Year	Date of Conduct of Meeting	External Member present
1	M.Sc./ B.Sc.	2017 - 2018	26.07.2017	Dr. S. T. Girish Associate Professor Dept. of Microbiology & Biotechnology, Bangalore University, Bengaluru
2			14.08.2017	Dr. Rijesh Senior Scientist Credoral Life Sciences, Bengaluru
3			17.08.2017	Dr. Mukti Natch Mishra Senior Scientific Manager Bhat Biotech India Pvt. Ltd
4	B.Sc.	2018 -2019	24.07.2018	Dr. Aravind Chief Executive Officer & MD Dextrose Technologies, Bengaluru
5		2019 -2020	24.12.2019	Dr.Sunayana N. Post Doctoral Fellow, Indian Institute of Science, Bengaluru
6		2020 - 2021	11.02.2020	Dr. Prasanna Santhekadur Assistant Professor, JSS Medical College, Mysuru.
7		2021-2022	27.09.2021	Dr. Kanthesh B. M. Assistant Professor, Division of Molecular Biology, Faculty of Life sciences, JSSAHER, Mysuru.

HOD
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